



Preliminary Review Form for Minor Variance

***Note:** Form must be submitted to planning@porthope.ca at least 10 days prior to application submission deadline.

| Subject Land(s) | |
|------------------------|--|
| Owner | |
| Address | |
| Legal Description | |
| Lot Area | |
| Zoning | |

| Complete table on metric units | Proposed | Required |
|---|-----------------|-----------------|
| Lot Area | | |
| Lot Frontage | | |
| Setbacks from property lines | | |
| Height | | |
| Lot Coverage | | |
| Current Use | | |
| Proposed Use | | |
| Parking (# of parking spaces, size of each space) | | |
| Existing Buildings/Structures and Size | | |
| Proposed Buildings/Structures and Size | | |

| Site Plan Sketch Checklist | |
|--|--|
| Dimensions of property/subject land | |
| Driveway location and width | |
| Access (public road) | |
| Parking spaces and dimensions | |
| Location of existing building(s)/structure(s), size of each. Include the setbacks from the building(s)/structure(s) to property lines. | |
| Proposed building(s)/structure(s) and size of each. Include setbacks from building(s)/structure(s) to property lines | |
| Location of easements and/or right-of-ways | |
| Dimensions of property/subject land | |
| Location of well(s), septic(s) | |
| Surrounding uses | |